Barbara L Tom

11/05/01 10:40 AM

To: Karen M Higa/DAGS/StateHiUS@StateHiUS
cc: Barbara L Tom/DAGS/StateHiUS@StateHiUS
Subject: BOC Contract C Extension

Karen,

I attended the BOC status meeting this morning.

Nani presented a schedule for BCIS that will extend work thruough the first quarter (end of March 2002. The existing contract ends December, 2001. It would be better to extend to end of JUne - 6 months instead of 3 - just in case more time is needed. If Nani is able to finish by March, OK but we need to extend Contract C to end FY anyway.
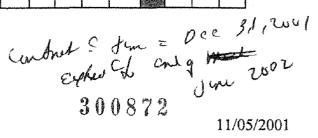I will leave schedule and a memo from Carl on your chair. If any questions, see me or call Nani.

Can you do it? If so, when do you estimate?

bt

Project Schedule – Planned Activities

The estimated schedule below represents task planned for the next 2 MONTHS from November 01, 2001 through December 31, 2001, including the 1st Quarter 2002.

Task Description	NOVEMBER				DECEMBER				Q1 '2002
	1	2	3	4	1	2	3	4	Jan – Mar '02
Task 1 Implement a BOC Network									
Procure/Install balance of Hardware	█	█	█	█	█	█			
Update Network Documentation								█	
Task 2 BCIS Requirements Verify									
Complete Requirements Document		█	█	█					
Task 3 Replacement of R/S & L/C									
Procure & Configure balance of h/w		█	█	█					
Procure & Configure VPN	█	█	█	█					
Complete training of all Staff	█	█							
Continue Validation Test	█	█	█	█					
Begin Acceptance System Test				█	█	█			
Convert Wang Data & Cutover to BCIS			B	E	T	T			
Update RS/6000 Install Document							█	█	
Define/Install Enhancements									█
Task 4 Implement Imaging									
Procure, Install Map Scanner H/W									█
Compl Customize Kofax & CM/VI	█	█	█						
Complete K08 T3 Training	█	█							
Begin Acceptance System Test							█	█	
Task 5 Imaging on BCIS									
Customize Applications for Images	█	█	█	█	█				
Compl Customized Microfilm Rolls			█	█	█				
Conduct T3 Training			█	█					
Complete Validation Test					█	█	█		
Complete Acceptance Testing							█	█	
Task 6 Remote Access to Text Data									
Procure/Install remote node hardware		█	█						
Design/Develop Access Programs	█	█	█	█	█				
Conduct T3 Training						█	█	█	
Task 7 Remote Access to Images **Task 7b Backfile Migration of Images**									
Design/Customize Application s/w	█	█	█	█	█				
Conduct Import Validation Test		█	█						
Conduct Import Training				█	█				
Begin Imports of Backfile Images					█	█	█	█	█
Conduct NI Validation Test						█	█	█	
Conduct T3 Training									█

(handwritten notes) Contract 5 term = Dec 31, 2001
Expect to end g ~~~~ June 2002

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Project Schedule – Planned Activities continuation

Task Description	NOVEMBER				DECEMBER				Q1 '2002		
	1	2	3	4	1	2	3	4	Jan – Mar '02		
Task 8 Public Access to Text Data											
Requirements Specifications					█	█	█	█	█		
Procure/Install/Configure h/w									█		
Design/Develop/Install s/w							█	█	█	█	
Conduct T3 Training										█	█
Task 9 Public Access to Images											
Requirements Specifications					█	█	█	█	█		
Design/Develop/Install s/w							█	█	█	█	
Conduct T3 Training										█	█
Complete Acceptance Test											█
Task 10 Data Remediation											
Design Spec Remediation of MF Data	█	█									
Test Data Migration Path (FTP)		█	█								
Develop/Install/Test Update programs	█	█	█								
Perform Data Remediation & Migrate					█	█	█				
Task 11 GIS Requirements Study											
Requirements Verification									█	█	█
Perform Study									█	█	█

- B – Benchmark Full Data Transfers between Wang and BCIS
- F – Full Data Transfer
- I – Incremental Data Transfer

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The Lange Group

11/05/2001

MEMORANDUM

Date: November 5, 2001

To: BCIS Committee/T-1 Trainers

Fr: Carl T. Watanabe

Re: BCIS Timetable

BCIS testing for the week of November 5th:
Regular 25   Land Court 50 DS 50

Parallel Testing the entire date: **November 20, 2001**
Pre-checks submitted on the morning of the 19th will be checked and recorded. These same documents will also be recorded in the BCIS.

November 22 to November 25: **No activity on the Wang**.
- Documents submitted for recording on November 23rd will have to be manually numbered and administered. Information can be inputted on Monday, November 26th.
- It is important to get as much information on the system November 21st to minimize how much has to be done after the swithover.

November 26:
- All information contained on the Wang will also be reflected on BCIS.
- Activity on the Wang **will not** be discontinued.
- No parallel testing during this week.
- LCATS (glossaries, etc.) data on BCIS will be checked for completeness and accuracy.

Weekend of December 1st:
- Migration of LCATS information to BCIS.

Week of December 3 to 7, 2001
- Parallel testing of entire date for the week. This will determine integrity and functionality of the BCIS.
- If everything works as it should, anticipate full conversion to BCIS for the week of December 9th.